

2025-2026 OFFICE AID APPLICATION

Please return to Mr. Stallard when complete....Rm # 8-218 in Davis bldg.

Because our Office Aids are placed in highly responsible positions: greeting parents & guests, handling personal & sensitive information, etc. we have established the following guidelines:

Students are to meet the following suggested criteria in order to be considered as a potential MHS Office Aid:

- Minimum 3.0 GPA
- Zero disciplinary referrals
- 3 teacher recommendations

NAME _____

WORK AREA REQUESTED (circle one) FRONT OFFICE – GUIDANCE – TESTING OTHER _____

CLASS PERIOD REQUESTED: Period _____

GUIDANCE (YOUR GUIDANCE COUNSELOR).....MINIMUM 3.0 REQUIRED

GPA _____ Signature _____

DISCIPLINE ... Mr. Rodgers, Mr. Suchy, Miss Latessa

Signature _____

TEACHER RECOMMENDATIONS....3 REQUIRED

Why do you recommend this student to represent MHS as a teacher assistant?

1. _____

Signature _____

2. _____

Signature _____

3. _____

Signature _____